

COMMONWEALTH OF KENTUCKY
DEPARTMENT OF WORKFORCE DEVELOPMENT

GUIDANCE NAME: Federal and State Communications and Dissemination of Information

GUIDANCE NUMBER: 16-032

DATE OF ISSUE: Reissued April 4, 2024

EFFECTIVE DATE: July 1, 2016

APPLIES/OF INTEREST TO: Local Department of Workforce Development Staff

POINT OF CONTACT: Division of Technical Assistance, compliance.unit@ky.gov

HISTORY: Initially issued 07/01/2016; reissued April 4, 2024 with no substantive change, thus effective date remains.

PURPOSE: To inform all local staff on federal Training and Employment Guidance Letters (TEGLs) and state guidance and notifications.

GUIDANCE: The Department of Labor issues federal Training and Employment Guidance Letters (TEGLs), guidance memos and notifications that need to be disseminated to the local areas.

The Department of Workforce Development (DWD) also writes policies that need to be disseminated.

The DWD Division of Technical Assistance will send pertinent federal and state information to the local areas electronically. It will also be responsible for tracking emails sent with read receipt notifications. Further, efforts will be made to ensure that impacted parties have access to the Kentucky Career Center (KCC) website and the network server where the information will be placed.
